

Workforce Partnership of Greater RI

May 6, 2014

Executive Committee

Present: Gip Cabral, Paul Harden, Steve Kitchin, Paul Ouellette, Lauren Slocum, Robin Ann Smith

Absent: Joe Oakes

WPGRI Staff: Kara Aniballi, Nancy Olson, Carlos Ribeiro, Diane Vendetti

Call to Order

Chair Steve Kitchin called the meeting to order at 8:02 a.m. and requested the Committee review the minutes of March 4, 2014 meeting.

Chair Kitchin noted one grammatical error.

Vote: Paul Harden made a motion to accept the minutes as amended. Paul Ouellette seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchin stated he attended the 2014 National Association of Workforce Boards Conference with Vice Chair Paul Ouellette and

Executive Director Nancy Olson. Chair Kitchin stated there were many conversations about WIA re-authorization. He also stated the group met with RI Delegation. Chair Kitchin informed the Committee at this year's conference there was the first group of Executive Directors to Graduate from "Leading in a New Age". Chair Kitchin stated local WIBs could send their Executive Directors to this weeklong training in December to work and brainstorm with other WIB Directors. The Committee agreed it would be beneficial to send Executive Director Nancy Olson to this training.

Executive Director's Report

Executive Director Nancy Olson stated the Senior Monitor and Evaluation Specialist position has been posted. She stated the new person should start by July 1, 2014

Nancy proceeded to inform the Committee the Annual Monitoring of the One-Stops has been completed and Maria Carlucci is currently working on writing the final reports. She stated the letters on the Woonsocket netWORKri sign have been taken down and trees have been cleared to provide more parking for customers.

2014 JDF Summer Youth Programs

Chair of the Youth Council, Gip Cabral, presented the 2014 JDF Summer Funding recommendations. He stated the MET School was disqualified because they did not provide their 2012 audit. He also stated Bristol-Warren Regional School district would not be funded

because they did not meet the minimum the threshold of 65 points.

Vote: Robin Ann Smith made a motion to recommend to approve the 2014 JDF Summer Funding at the May 13th Board of Directors meeting. Gip Cabral seconded the motion. The motion passed with Chair Kitchen and Paul Harden recusing themselves from the vote.

February and March Dashboard

Diane Vendetti went over the PY13 ITA & OJT Service Levels, the PY13 WIA services vs. Actual enrollments, PY13 WIA job placements, and the top ITA and OJT trainings from July 2013 through March 2014.

FY14-15 Strategies Tracking Document

Paul Harden and Nancy Olson then reviewed the FY14-15 Tracking Document with the Committee. The document reflects the priorities that have been completed, the priorities that are in process of being completed, and the priorities that work has not yet begun.

Finance Report – 3rd Quarterly Update

Diane Vendetti reviewed the finance report as of March 31, 2014 with the Committee. The report included WIA Adult, Dislocated Worker and Youth financials. Diane then reviewed the JDF Youth Centers, JDF Summer Youth, and the TANF/DHS Youth financials. To conclude Diane's 3rd quarter update she reviewed the Workforce Innovation Fund and National Emergency Grant financials.

Diane then proceeded to review FY13 Budget vs. Actual in comparison to FY14 Budget vs. Actual comparison. Last year at this time, 59.88% of the budget was expended in comparison to this year at 63.51% expended. WPGRI will meet the minimum expenditure level of 70%.

PY Q2 Performance Reports

Diane Vendetti stated WPGRI is currently passing all performance at 80% with the exception of younger youth retention rate. Carlos Ribeiro attributes this to the possibility that younger youth are now in competition with adults for the same jobs.

Committee Reports

Board Development

Chair Paul Ouellette stated the Board Development Committee met in March to approve Thomas Hughes for appointment to the Board. Chair Ouellette requested this be a voting item for May 13, 2014 Board of Directors agenda.

Quality Assurance

In Chair Joe Oakes absence, Nancy Olson stated there was no further business to be discussed.

Strategic Development

Chair Paul Harden stated he had no further business to discuss.

Finance Committee

Chair Lauren Slocum stated she had no further business to discuss.

Youth Council

Chair Gip Cabral stated he had no further business to discuss.

Adjournment

Chair Kitchin requested a motion to adjourn the meeting at 9:42 a.m.

Vote: Robin Ann Smith made a motion to adjourn the meeting. Gip Cabral seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi